

TRUST-WIDE CLINICAL POLICY DOCUMENT

Linen & Laundry Policy

Policy Number:	SA48
Scope of this Document:	Estates, Facilities and Clinical Staff
Recommending Committee:	Infection, Prevention and Control Committee
Approving Committee:	Executive Committee
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Lead Author(s):	Facilities Manager (Operations)

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2019 – Version 1

*Striving for perfect care
and a just culture*

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Linen & Laundry Policy

Further information about this document:

Document name	Linen and Laundry Policy SA48	
Document summary	The purpose of this policy is to ensure that all linen and laundry is supplied in a good condition and that it has been handled and processed to the highest possible standard, minimising the risk of infection to both Staff and Service Users, contributing to the quality standards and in accordance with National Standards and Guidelines.	
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To be read in conjunction with	<p>IC01 Infection Prevention and Control SA16 Cleaning Standards Policy SA08 Fire Safety Policy SA22 Waste Management Policy HR05 Learning and Development Policy</p>	
<p>This document can be made available in a range of alternative formats including various languages, large print and braille etc</p>		
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Version Control:

		Version History:
, Version 1	Presented to the Infection Prevention & Control Committee for Approval	29/10/18
Version 2		
Version 3	Executive Committee approved	February 2020

SUPPORTING STATEMENTS

this document should be read in conjunction with the following statements:

SAFEGUARDING IS EVERYBODY'S BUSINESS

All Mersey Care NHS Foundation Trust employees have a statutory duty to safeguard and promote the welfare of children and adults, including:

- being alert to the possibility of child / adult abuse and neglect through their observation of abuse, or by professional judgement made as a result of information gathered about the child / adult;
- knowing how to deal with a disclosure or allegation of child /adult abuse;
- undertaking training as appropriate for their role and keeping themselves updated;
- being aware of and following the local policies and procedures they need to follow if they have a child / adult concern;
- ensuring appropriate advice and support is accessed either from managers, *Safeguarding Ambassadors* or the trust's safeguarding team;
- participating in multi-agency working to safeguard the child or adult (if appropriate to your role);
- ensuring contemporaneous records are kept at all times and record keeping is in strict adherence to Mersey Care NHS Foundation Trust policy and procedures and professional guidelines. Roles, responsibilities and accountabilities, will differ depending on the post you hold within the organisation;
- ensuring that all staff and their managers discuss and record any safeguarding issues that arise at each supervision session

EQUALITY AND HUMAN RIGHTS

Mersey Care NHS Foundation Trust recognises that some sections of society experience prejudice and discrimination. The Equality Act 2010 specifically recognises the *protected characteristics* of age, disability, sex, race, religion and belief (or lack thereof), sexual orientation, gender reassignment, pregnancy and maternity and marital and civil partnership status. The Equality Act also requires regard to socio-economic factors.

The trust is committed to promoting and advancing equality and removing and reducing discrimination and harassment and fostering good relations between people that hold a protected characteristic and those that do not both in the provision of services and in our role as a major employer. The trust believes that all people have the right to be treated with dignity and respect and is committed to the elimination of unfair and unlawful discriminatory practices.

Mersey Care NHS Foundation Trust also is aware of its legal duties under the Human Rights Act 1998. Section 6 of the Human Rights Act requires all public authorities to uphold and promote Human Rights in everything they do. It is unlawful for a public authority to perform any act which contravenes the Human Rights Act.

Mersey Care NHS Foundation Trust is committed to carrying out its functions and service delivery in line with a Human Rights based approach and the FRED A principles of **F**airness, **R**espect, **E**quality **D**ignity, and **A**utonomy

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1. PURPOSE AND RATIONALE

- 1.1 Clothing, linen and uniforms are a potential infection risk to service users and staff that are handling or processing them. To ensure safety for service users, Staff and Visitors it is important that standards and procedures are followed in regards to the segregation, bagging, storage, transport, environmental management and laundering of all linen and laundry items.
- 1.2 The provision of clean linen that is in good condition is a fundamental requirement for service user care.
- 1.3 This policy applies to all services within Mersey Care NHS Foundation Trust that handles contaminated or potentially contaminated linen or clothing.
- 1.4 Contractors that are employed to provide laundry services for Mersey Care NHS Foundation Trust must adhere to the guidelines set out in this policy.
- 1.5 Responsibilities in relation to the linen and laundry must be adhered to by Facilities Management Assistants, nurses and healthcare workers, maintenance staff and in some areas contractors, it is therefore essential that the Trust identifies who is responsible for each item or area.

2. OUTCOME FOCUSED AIMS AND OBJECTIVES

The aims of this policy are to:

- 2.1 Have a management strategy in place which meets the codes of practice and ensures that the supply and laundering of linen, clothing and uniforms meets with good infection prevention and control practice.
- 2.2 Ensure that all staff are trained in the appropriate methods of laundry, clothing & uniform handling, storage, transportation and decontamination.
- 2.3 Ensure that all contractors adhere to the Trusts set standards in the relation to transporting, storage and laundering of linen, laundry, clothing & uniforms.
- 2.4 Ensure that environments where, Linen and Laundry are processed are managed in such a way that minimises the risks of cross contamination.

3. SCOPE

- 3.1 This policy relates to all staff in clinical and community settings within the Trust and all contractors carrying out laundry services on behalf of the Trust, including Service Level Agreements.

4. DEFINITIONS

Glossary of Terms

- 4.1 **Linen items** – For the purposes of this document linen is defined as: non clothing reusable textile items requiring cleaning via laundry processing. E.g. Bedsheets, pillow cases, sheets, towels and curtains
- 4.2 **Laundry items** – For the purposes of this document laundry items are defined as: personal items of clothing requiring cleaning via laundry processing.
- 4.3 **Impermeable bags** – Bags that a liquid does not leak or pass through at any time during their use or during the washing process
- 4.4 **Liquid Permeable bags** – Bags that a liquid may leak or pass through at any time. Traditional linen style bags often fall in to this category.
- 4.5 **Water Soluble bags** – sometimes referred to as alginate bags. These are bags that dissolve or break apart when processed in a washing machine.
- 4.6 **COSHH** –Control of Substances Hazardous to Health 2002. Regulations in regard to the usage and storage of chemicals, including workplace exposure.

5. DUTIES

- 5.1 **Chief Executive**
The Chief Executive has ultimate responsibility to ensure that there is an effective linen and laundry policy inline with Department of Health infection prevention and control directives.
- 5.2 **Executive Director of Communications and Corporate Governance Corporate**
Has delegated responsibility for:
- Ensuring that this policy is fit for purpose and compliant with legislation and guidance
 - Ensuring that this policy is implemented operationally and monitored bi – annually
 - Ensuring that infection prevention and control in relation to laundry and linen is high on the corporate agenda

- Ensuring year on year improvements in infection prevention and control in relation to laundry and linen
- Reporting to the Quality Assurance Committee via the Health and Safety Committee
- Ensuring that robust systems, processes and adequate resources are in place to achieve high linen and laundry standards
- Ensuring sufficient and appropriate resources are deployed to maintain linen and laundry standards

5.3 **Deputy Director of Nursing**

The Deputy Director of Nursing, who is also the Director of Infection Prevention and Control (DIPC), will work with the Associate Director of Estates & Facilities to instigate changes to ensure that staff have responsibility and accountability for delivering a safe clean environment at all times.

5.4 **Associate Director of Estates and Facilities**

The Associate Director of Estates and Facilities will support the Executive Director of Corporate Governance, Communications, People Participation and Business Development and provide advice on linen services matters, to ensure that the Trust provides services to a high standard, delivered cost effectively.

5.5 **Infection Prevention and Control Team**

The Infection Prevention and Control Team will advise on any infection risk related to linen and laundry. The team will also promote compliance and audit the infection prevention and control elements of the Policy.

5.6 **Ward Managers/ Modern Matrons / Nurse in Charge/Clinical leads/Facilities Leads/Facilities Manager (Operations)/ Contractor / Service Level Agreements (SLA's)**

Are responsible for ensuring that their staff are familiar with the policy and that safe management of linen and laundry is carried out in their areas in accordance with legislation, Trust policies and best practice. Senior Managers should also ensure that staff have sufficient resources, products and Personal Protective Equipment (PPE) to comply with this policy and safe methods of working.

5.7 **Contracts Manager**

The Contracts Manager has a duty to ensure that all Service Level Agreements and Contracts meet the required standards that are set out in this policy and that they are monitored accordingly to ensure compliance.

5.8 **Procurement Manager**

The Procurement Manager has a duty to ensure that all linen and laundry is agreed with Facilities and Infection Prevention and Control prior to procurement, to ensure they can be cleaned and decontaminated easily, and that they comply with other applicable standards.

5.9 **Complaints Manager**

The Complaints Manager has a duty to ensure that there is a process for patients and visitors to report breaches of hygiene.

5.9.1 **All Staff**

All staff that handle linen, laundry or wear a uniform as part of their work must ensure that they have read and understood the policy and incorporate the guidance on the management of linen and laundry into their normal practices.

6. **PROCESS**

6.1 **Categorisation and segregation of linen and laundry (Appendix 1)**

6.1.1 It is the responsibility of the person that is processing or disposing of any item of linen and laundry to ensure that it is segregated appropriately. Linen and laundry can be categorised into the following groups:

- **Clean Linen & Laundry** –Linen & Laundry that has not been used and is visibly clean. Clean linen must be stored in a clean area and protected from dirt, dust and contamination.
- **Used Linen & Laundry** – Linen & Laundry that has been used but is not obviously contaminated by bodily fluids or blood. This does not apply to Linen from infectious patients, those suspected to being infectious and other linen covered by Infectious linen.
- **Foul/Infectious Linen & Laundry** –Used linen & Laundry that is soiled with blood or any other bodily fluid, this includes all linen used by a patient with a known infection (whether soiled or not).

During outbreaks all linen & laundry should be treated as infectious and the relevant local procedure / arrangements followed.

6.2 **Handling Linen & Laundry**

6.2.1 All linen and laundry must be handled with care, to minimise the transmission of micro organisms. Personal Protective Equipment (PPE) must be worn when changing beds or handling used linen and laundry. Used Linen and laundry items should never be placed on the floor and must be placed directly into the appropriate bag dependent on the level of contamination.

6.2.2 Used linen & laundry should only be transported within an appropriate and correctly coded linen bag (Appendix 1) using a wheeled linen skip to protect the bags from damage and contact with the floor. The skips should be stored in the dirty utility room. Where no dirty utility room is present, used laundry must be store in a place and in a manner that prevents contamination of the environment or clean items of linen and laundry.

6.2.3 Hands must be washed immediately following the handling of any item of used linen or laundry, even if gloves have been worn. Staff must follow approved hand washing techniques (Appendix 2) and guidance. When ever handling soiled linen or laundry personal protective equipment (PPE) including a disposable apron must be worn in line with Infection Prevention and Control guidance

6.2.4 Personal Protective Equipment (PPE) must be changed and disposed of between tasks and when moving from dirty to clean areas/ tasks.

6.2.5 All lesions and open wounds must be covered by a waterproof dressing.

6.2.6 To avoid spillage of soiled linen, linen bags should not be filled more than two thirds full and must be securely tied prior to being moved/ stored.

6.2.7 Clean linen and laundry must remain wrapped until just before use.

6.3 Storage of Linen and Laundry

6.3.1 Clean linen and laundry must be stored in a clean designated area, off the floor on shelving and separate from used linen and laundry.

6.3.2 Clean linen & laundry should only be handled by clean hands

6.3.3 Clean linen & laundry must not be stored in a sluice, bathroom, dirty utility or any other area where cross contamination might occur.

6.3.4 The condition of linen & laundry must be monitored by the contractor and staff to ensure that it is in a good state of repair and fit to be used.

6.3.5 Clean linen store doors must be kept closed to prevent unauthorised access and potential contamination.

6.3.6 The condition of linen and laundry should be monitored by the laundry contractor and by staff to ensure that it is in a good state of repair.

6.4 Transportation of Linen and Laundry

6.4.1 Vehicles or trolleys that are used for the transportation of linen and laundry must be easy to clean and must be cleaned after the transportation of used linen or laundry

6.4.2 If used and clean linen is to be transported in the same vehicle, this must be achieved through separate compartmentation within the vehicle or by separate deliveries following decontamination of the vehicle prior to clean linen or laundry being transported.

6.4.3 Records of the cleaning of vehicles used for the transportation of linen or laundry should be maintained.

6.5 Decontamination of Linen & Laundry

6.5.1 During the laundering process micro-organisms will be physically removed from linen by detergent and water, and most are destroyed by a high temperature wash (thermal disinfection). Any remaining micro-organisms are likely to be destroyed by tumble drying. Manual soaking / hand-washing of soiled items should never be carried out. A sluice cycle or cold pre-wash should be used for all soiled items. Care should always be taken not to overfill the washing machine. Manufacturers' recommendations should be followed.

6.5.2 Items that are contaminated will require thermal disinfection which is achieved by the following methods:

- Heat resistant items must be processed in a cycle which reaches 71°C (for not less than 3 minutes) or 65°C (for not less than 10 minutes).
- Heat labile (i.e. items liable to be damaged by heat) items should be washed on the hottest cycle possible for that item as indicated by the labelling on the item

6.6 Bed Linen

6.6.1 Bed linen & towels are to be laundered by a laundry contractor and in line with the Department of Health's guidance 'Decontamination of linen for health and social care (HTM 01 – 04)'

<https://www.gov.uk/government/publications/decontamination-of-linen-for-health-and-social-care>.

6.6.2 In Areas where Service Users have been permitted to utilise their own bedding (subject to Risk assessment) all linen **contaminated with bodily fluids** must be laundered off the ward and in line with this policy.

6.6.3 All inpatient areas must carry a stock of trust linen and this must be utilised during outbreaks of infection.

6.6.4 Bedding in long stay services should be washed as a minimum weekly, every other day within Ward 35 intermediate care or more frequently if soiled.

6.6.5 The Infection Prevention and Control Team must be consulted on the negotiation of any contract/ specification for linen or laundry services.

6.6.6 Linen and laundry must adhere to the requirements laid out in the Patient Led Assessments of the Care Environment. (PLACE - Appendix 3)

6.7 **Personal Items**

- 6.7.1 All personal items of clothing which cannot be taken home by visitors / relatives may be laundered on-site. If soiled items are to be taken home they should be placed into an alginate clothing bag (for leaflet providing guidance on washing clothes at home see Appendix 4), no pre-washing or soaking of the item must take place in the clinical area. Alginate bags are provided for use in domestic machines, they must be the type with a dissolvable seam, as fully soluble bags may cause blockage. Soiled items should not be left for more than 24 hours. There should be local procedures ensuring relatives are aware soiled items will be laundered on site after 24 hours.
- 6.7.2 Personal items should be carried in a laundry basket or bag to the laundry room. Items must be placed in an alginate bag at the point of care if infected or foul and washed separately on the appropriate cycle. Baskets of clean items must be removed from the laundry area and returned to storage as soon as possible to reduce the risk of contamination.
- 6.7.3 In ward areas and supported living accommodation an individual washable linen bag or basket should be in each bedroom.
- 6.7.4 Personal bedding must adhere to relevant standards stipulated within Appendix 3 Extract from Patient Led Assessments of the Care Environment (PLACE)

6.8 **On -Site Laundry**

- 6.8.1 If personal items of Service users clothing cannot be taken home by visitors / relative they may be laundered on site.
- 6.8.2 An on site laundry must be situated within a designated room that is used for laundry purposes only. Access to this room should be limited to staff involved in the laundry process.
- 6.8.3 The Laundry room should be well lit and ventilated. The floors, walls, splash-backs and work surfaces must be impervious and easy to clean. Cleaning of the room should take place on a daily basis as per the cleaning policy and schedule. All washing machines to be kept clean and free from algae. No eating or drinking is to be permitted in the laundry. The design of the laundry should facilitate the creation of clean and dirty areas, i.e. dirty laundry can be brought into the laundry, processed and come out as clean linen, without it becoming contaminated by dirty linen.
- 6.8.4 Soiled or infected patient clothing (which should be placed into the machine in a red alginate bag) should be washed separately, using the hottest wash advised on the label for the fabric. The washing machine must not be overloaded. Hands should be washed after any contact with dirty laundry, and appropriate PPE worn for any contact with blood or body fluids. All items should be dried as soon as possible using an externally vented tumble drier. Clean dry items should be removed from the laundry area as soon as possible after processing to reduce the risk of recontamination.

- 6.8.5 The use of maidens for drying clothes should be discouraged. Where maidens are in use items must be protected from risks of cross contamination, the maiden must be of wipeable non porous construction. Staff must ensure that no dirty activities such as emptying of buckets takes place in these areas when laundry items are exposed.
- 6.8.6 Laundry bins should be cleaned at least weekly as per the cleaning schedule.
- 6.8.7 Washing machines should be disinfected weekly by running a hot programme without a load, as per the cleaning schedule.
- 6.8.8 On site launderettes for the washing of service user's items must have the following facilities and equipment:
- Washing machine/s (industrial type with a sluice cycle) on a plinth.
 - Tumble drier/s- must be vented to an external wall.
 - Hand wash basin (ideally with lever-operated mixer taps), liquid soap and hand drying facilities.
 - A foot operated bin for paper towels
 - Disposable gloves and aprons
 - Segregated area for dirty linen
 - Segregated area for clean linen storage
 - Ironing and folding area

6.9 Uniforms

- 6.9.1 Uniforms and clothing of staff should be washed at home, and must be washed at the highest temperature allowed for the fabric (with a cold pre-wash if soiled). Tumble drying and ironing will further reduce microbial contamination. A clean uniform should be worn every day.
- 6.9.2 If a uniform becomes contaminated with blood or body fluid, it must be changed for a clean one as soon as possible. Staff should ensure they have access to a clean uniform in case of contamination. The contaminated item should be placed in an alginate bag.
- 6.9.3 **Curtains & Blinds**
- 6.9.4 Curtains & machine washable & wipe clean blinds in clinical areas must be laundered, cleaned/ disinfected or replaced on a 6 monthly basis or after an outbreak of infection as advised by the Infection Prevention and Control Team and when soiled. Any curtains or blinds purchased for clinical areas must be machine washable, wipe clean or disposable. Spare sets of curtains & Blinds must be available.
- 6.9.5 Curtains & Blinds in non- clinical areas must be laundered, replaced or cleaned/ disinfected on an annual basis or after an outbreak of infection as advised by the Infection Prevention and Control Team and when soiled. Any curtains or blinds purchased for non clinical areas must be either machine washable, disposable or wipe clean. Spare sets of curtains & blinds must be available.

6.9.6 Records must be maintained on the laundering, cleaning/disinfection and replacement of curtains and blinds and disposable curtains and blinds should be dated on the label on the item.

6.9.7 Pillows/ Duvets

6.9.8 Pillows & duvets must not be laundered. Pillows must be covered with an impervious waterproof cover or be for single patient use. If the pillow or duvet becomes soiled, it must be discarded as soon as possible in line with the trusts waste policy.

6.9.9 Pillows and duvets must adhere to current fire safety guidelines and the trusts fire safety policy.

6.9.9.1 Manual handling equipment

Service users should have either their own hoist sling or a disposable sling until discharged from hospital, when this should be laundered or disposed of, as appropriate. Service users should have their own sliding sheet if required, which should be laundered on discharge from hospital. Where there is any soiling of fabric items, they must be laundered, in line with the medical devices policy.

6.9.9.2 Dealing with soiled / infected linen & laundry in a Patient's/ Service user's home

In the patient's home, the washing machine may be in the kitchen. If soiled or infected linen or laundry needs to be washed, this **should not** be done at the same time as food is being prepared. Soiled or infected linen should be washed separately, after all other laundry, using the hottest wash possible for the fabric. Overloading of the machine should be avoided.

6.9.9.3 Hands should be washed after any contact with dirty linen, and PPE worn for any contact with used linen.

7. CONSULTATION

This policy was written by Facilities Management in conjunction with the Infection Prevention and Control Team and widely distributed for consultation with :

- Clinical Representatives & Management
- Facilities Site Managers
- Infection Prevention and Control Committee
- Environmental Manager

8. Training and Support

Staff must ensure that they attend Infection Prevention and Control training in line with the Trust's Organisational Needs Analysis which can be found in the Learning and Development Policy.

9. Monitoring

All clinical and non clinical areas are checked for compliance through a comprehensive programme of auditing carried out by Facilities Managers / staff, Matrons, Ward

Managers and Clinical Leads. Checks and audits are recorded, monitored and where failings are identified, areas will be required to produce action plans for improvement and, if requested attend the Infection Prevention and Control Committee to outline progress.

10 Equality and Human Rights Analysis

Title: Corporate Linen and Laundry Policy
Area covered: Trust Wide
What are the intended outcomes of this work? <i>This policy seeks to minimise the risk of infection to patients / Service Users and staff from used or affected linen and laundry and via the disinfection laundry process, handling, transportation and storage.</i>
Who will be affected? <i>Staff Service Users and Carers</i>
Evidence
What evidence have you considered? All documentation within the policy
Disability (including learning disability) No issues identified
Sex No issues identified
Race No issues identified
Age No issues identified
Gender reassignment (including transgender) No issues identified
Sexual orientation No issues identified
Religion or belief No issues identified
Pregnancy and maternity No issues identified.
Carers No issues identified
Other identified groups No issues identified
Cross Cutting The policy is to inform all staff about National and Merseycare Foundation Trust's standards in relation to infection control and laundry and linen processes in all MCFT sites and buildings. No issues have been identified in the assessment.
-

Human Rights	Is there an impact? How this right could be protected?
Right to life (Article 2)	<i>Not engaged</i>
Right of freedom from inhuman and degrading treatment (Article 3)	<i>Not applicable</i>
Right to liberty (Article 5)	<i>Not applicable</i>
Right to a fair trial (Article 6)	<i>Not applicable</i>
Right to private and family life (Article 8)	<i>Not applicable</i>
Right of freedom of religion or belief (Article 9)	<i>Not applicable</i>
Right to freedom of expression Note: this does not include insulting language such as racism (Article 10)	<i>Not applicable</i>
Right freedom from discrimination (Article 14)	<i>Not applicable</i>

Engagement and Involvement *detail any engagement and involvement that was completed inputting this together.*

This policy was written by Facilities Management in conjunction with Infection Prevention and Control and widely distributed for consultation with:

- Clinical Representatives
- Facilities Site Managers
- Infection Prevention and Control Committee

Summary of Analysis *This highlights specific areas which indicate whether the whole of the document supports the trust to meet general duties of the Equality Act 2010*

Eliminate discrimination, harassment and victimisation

No equality issues have been identified

Advance equality of opportunity

N/a

Promote good relations between groups

N/a

What is the overall impact?

No equality impact identified

Addressing the impact on equalities

No issues identified within discussions

Action planning for improvement

No issues identified within the assessment

For the record

Name of persons who carried out this assessment:

Date assessment completed:

Name of responsible Director: Elaine Darbyshire

Date assessment was signed:

11. Action Plan

Action plan template

This part of the template is to help you develop your action plan. You might want to change the categories in the first column to reflect the actions needed for your policy.

Category	Actions	Target date	Person responsible and their area of responsibility
Monitoring			
Engagement			
Increasing accessibility			

12. Appendix 1 Linen Separation Categories



WHITE LINEN BAGS

Wrapped clean Linen and laundry only



&



RED LINEN BAGS & RED ALGINATE BAG LINER

Soiled or infected linen and laundry

13. Appendix 2 Handwashing Technique



Hand-washing technique with soap and water



Wet hands with water



Apply enough soap to cover all hand surfaces



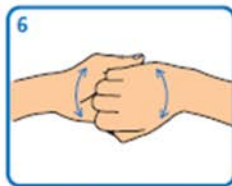
Rub hands palm to palm



Rub back of each hand with palm of other hand with fingers interlaced



Rub palm to palm with fingers interlaced



Rub with back of fingers to opposing palms with fingers interlocked



Rub each thumb clasped in opposite hand using a rotational movement



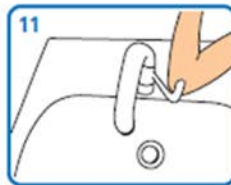
Rub tips of fingers in opposite palm in a circular motion



Rub each wrist with opposite hand



Rinse hands with water



Use elbow to turn off tap



Dry thoroughly with a single-use towel



Hand washing should take 15-30 seconds



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Adapted from World Health Organization Guidelines on Hand Hygiene in Health Care



14. Appendix 3 Extract from Place: The ward assessment : mental health: mental health & learning disabilities hospitals. Re: Requirements for Linen

Linen storage (including towels and curtains)	Bedroom (excluding en-suite)	<ul style="list-style-type: none"> • All linen should be appropriately stored in linen rooms or covered cages (open cages are not acceptable) • All linen should be organised so that clean and dirty items cannot come into contact <p>Note: some patients in mental health/learning disabilities units are permitted to use their own bedding and this should be recognised in the assessment when considering matching and fabric.</p>
	Toilet (including en-suite)	
	Bathroom	
	Treatment area	
	Social and communal areas	
	Activity areas	
	Self-care areas	
Linen Quality (including towels and curtains)	Bedroom (excluding en-suite)	<ul style="list-style-type: none"> • All bed linen, pillows, patient gowns, towels and curtains should: • Be good quality, clean in good condition, bright and free from all but the smallest professional repairs • Match/ be co-ordinated (bed covers and curtains) • Pillows & duvets should be made of or covered with wipe able / washable materials • Disposable curtains / blinds should display the date they were hung • Linen quality All pillows, duvets and towels should meet with a minimum of a crib 5 fire rated standard.
	Toilet (including en-suite)	
	Bathroom	
	Treatment area	
	Social and communal areas	
	Activity areas	
	Self-care areas	